



INDIAN INSTITUTE OF BANK MANAGEMENT

“A Centre of Excellence in the Service of Banks, FIs and their Customers”
(An Institute sponsored by RBI, NABARD and five PSU Banks)

Programme on Banking Operations for Junior Level Officers (February 04 - 08, 2019)

Programme Director:
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Why this programme ?

On account of technology, regulation, introduction of new products and the increasing competition, banking operations have become complex. Therefore, to discharge the responsibilities of the Junior Level Officers effectively, they need to be trained from time to time and imperative to strengthen their skill in various operational areas of the bank.

Containing fraud in the banking industry is a great challenge. This is not only adversely affecting the profitability of the bank, but also negatively influencing the confidence of the officers.

Our programme is designed to enlighten the junior level officer about the nitty-gritty of operational banking.

What for ?

To strengthen the operational efficiency of junior level officers to enable them to be more decisive in handling any situation.

Programme take-aways :

- Economic Scenario / Banking Environment
- Banker Customer Relationship
- KYC/ Money Laundering, NI Act
- Micro Finance
- Business Development and Marketing Strategy
- Assessment of Working Capital with case study
- Ratio Analysis with case study
- Preventive Vigilance

- MSME and Retail Finance
- Leadership Development
- Team Building
- Risk Management
- Credit Monitoring
- Effects of NPA in Profitability of the bank

Pedagogy :

Interactive lecture sessions, group work/discussions, case exercises and experience sharing and educational field visit.

For whom ?

Junior Level Officers of Commercial Banks, RRBs and State Co-operative Banks.

When ?

The programme will commence **at 09.45 a.m. on February 04, 2019** and will conclude by **04.30 p.m. on February 08, 2019**. *We provide hostel accommodation on a twin sharing basis.*

Where ?

IIBM Campus (Near Kendriya Vidyalaya, Khanapara), Jawahar Nagar, Guwahati-781022. For details regarding location of IIBM please visit our website. The contact numbers of some of the Radio taxi services are, My Taxi 0361-2228888. App based taxi services viz. Uber and Ola are also available in Guwahati.

Registration:

Participants should be nominated by his/her organization on or before January 31, 2019 through E-mail : programme@iibm.ac.in or Fax- (+91)-361-2363102. Nominations are accepted on first come first served basis.

Fee:

The all-inclusive fee for the programme is as below:

	Fee	GST 18%	Total
Commercial Banks and Financial Institutions	₹ 17,500/-	₹ 3,150/-	₹ 20,650/-
Sponsor Banks of IIBM viz. RBI, NABARD, SBI, United Bank of India, UCO Bank, Central Bank of India, Allahabad Bank & Punjab National Bank.	₹ 16,000/-	₹ 2,880/-	₹ 18,880/-
Cooperative Banks & RRBs	₹ 12,500/-	₹ 2,250/-	₹ 14,750/-

Generally payment of participation fees is to be made in advance through National Electronic Fund Transfer (NEFT) on or before the due date for submission of nomination. In exceptional cases a Demand Draft/Pay Order drawn in favour of Indian Institute of Bank Management payable at Guwahati may be forwarded along with hard copy of nominations. It may kindly be ensured that the officers being deputed for training carries details of remittance of programme fees.

a. Details of our Bank Account are as follows:

Beneficiary Name	INDIAN INSTITUTE OF BANK MANAGEMENT
Bank A/c No.	10821418158
A/c Type	S B A/c
MICR Code	781002037
IFS Code	SBIN0010669
Name of the Branch	IIBM Branch
Name of the Bank	STATE BANK OF INDIA

b. While remitting programme participation fee kindly advise us the following particulars.

Title of Programme including Commence-ment Date	Name of the Participant/s	Name of Bank/ Organisation	Amt. of Fee	EFT/ NEFT No.	EFT/ NEFT Date
