



## INDIAN INSTITUTE OF BANK MANAGEMENT

*"A Centre of Excellence in the Service of Banks, FIs and their Customers"*

(An Institute sponsored by RBI, NABARD and five PSU Banks)



### **Programme on Change Management (October 30 – November 02, 2018)**

**Programme Director:**  
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### **WHY THIS PROGRAMME?**

It is observed changes are inevitable and not always controllable. What can be controlled is how one manages, reacts to and works through the change process. Individual change management requires understanding how people experience change and what they need to change successfully. It also requires knowing what will help people make a successful transition: what messages do people need to hear when and from whom, when the optimal time to teach someone a new skill is, how to coach people to demonstrate new behaviours, and what makes changes “stick” in someone’s work. Not only does it help the individual but also the organisation needs to give a reactive or a proactive response to the changes that happen internally or externally. It helps to promote a deeper level of understanding, as employees are required to accept change which is the only constant in their lives.

### **WHAT FOR?**

- The programme will benefit officers who have either been promoted to a new grade or have been transferred to a new centre/ department, etc.

### **PROGRAMME TAKE-AWAYS:**

- Understanding Change Management process
- Emotional Intelligence as a tool for effective change management
- Developing Leadership Skills to cope with changed scenario
- Effective Teamwork at workplace- the essence of success
- Communication for change
- Managing stress in the changed scenario
- Handling conflict and confrontation at workplace

### **FOR WHOM?**

The programme has been designed specially to cater to the training requirements of Officers of RBI, Commercial banks, RRBs and Co-operative banks in all grades.

## **PEDAGOGY:**

The programme will include lectures, discussions, sharing of experiences, power point presentations etc.

## **WHERE?**

IIBM Campus (Near Kendriya Vidyalaya, Khanapara), Jawahar Nagar, Guwahati-781022. For details regarding location of IIBM please visit our website. App based taxi service like OLA and UBER Hello Cab are available.

## **WHEN?**

The programme will commence at 09:30 hours on October 30, 2018 (Tuesday) and will be over by evening of November 02, 2018 (Friday). The participants should therefore make their travel arrangements to reach IIBM on October 29, 2018 (Monday) and depart on November 03, 2018 (Saturday). **Hostel facility on twin-sharing basis is provided**

## **REGISTRATION:**

Participant should be nominated by his/her organization. **Online nomination facility is also available in our website [www.iibm.ac.in](http://www.iibm.ac.in). The last date for receiving nomination is October 24, 2018.**

## **FEE:**

The all-inclusive fee for the programme is as below:

	<b>FEE</b>	<b>GST (18%)</b>	<b>TOTAL</b>
Sponsor Banks of IIBM viz. RBI, NABARD, SBI, United Bank of India, UCO Bank, Central Bank of India, Allahabad Bank and Punjab National Bank	₹12,800.00	₹2,304.00	₹15,104.00
Other Commercial Banks	₹14,000.00	₹2,520.00	₹16,520.00
Co-operative Banks & RRBs	₹10,000.00	₹1,800.00	₹11,800.00

**“Payment of fees for all employees of RBI shall be borne by RBI, Guwahati. A copy of nomination letter may be sent to RBI Guwahati for facilitating payment on time.”**

Generally payment of participation fees is to be made in advance through National Electronic Fund Transfer (NEFT) on or before the due date for submission of nomination. In exceptional cases a Demand Draft/Pay Order drawn in favour of Indian Institute of Bank Management payable at Guwahati may be forwarded along with hard copy of nominations. It may kindly be ensured that the officers being deputed for training carry details of remittance of programme fees.

a. Details of our Bank Account are as follows:

Beneficiary Name	INDIAN INSTITUTE OF BANK MANAGEMENT
Bank A/c No.	10821418158
A/c Type	S B A/c
MICR Code	781002037
IFS Code	SBIN0010669
Name of the Branch	IIBM Branch
Name of the Bank	STATE BANK OF INDIA

b. While remitting programme participation fee kindly advise us the following particulars.

Title of Programme including Commencement Date	Name of the Participant/s	Name of Bank/Organisation	Amt. of Fee ₹	NEFT No.	NEFT Date

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