

Quotation for Stationary Items, Printing and Printer Cartridge

Quotations are invited from establishment dealing with Stationary Items, Printing, Printer Cartridge and related materials as given below:

Printing

Item	Qty	Quote
Writing Pad 1/4 Denny Size	1	
Writing Pad 1/5 Denny Size	1	
Writing Pad 1/8 Denny Size	1	
Certificate A4 210 GSM	1	
Certificate A4 210 GSM	1000	
Certificate A4 210 GSM	2000	
Certificate A4 130 GSM	4000	
Window Envelope	1	

Printer Cartridge

Item		Qty	Quote
Ricoh toner- 4510 DN	Original	1	
	Compatible	1	
	Refilling	1	
Ricoh toner- 4510 DN Drum	Original	1	
	Compatible	1	
	Refilling	1	
Ricoh toner- Sp 210	Original	1	
	Compatible	1	
	Refilling	1	
88 A Toner	Original	1	
	Compatible	1	
	Refilling	1	
12A Toner	Original	1	
	Compatible	1	
	Refilling	1	
64A Toner	Original	1	
	Compatible	1	
	Refilling	1	
55A Toner	Original	1	
	Compatible	1	
	Refilling	1	

Stationary Items

#	Name of Items	Brand	Qty./Pkt	Quote
1	Ball Pen, Cello Techno Tip 0.6	Cello	Per	
2	Blue Ink Refill, Techno Tip 0.6	-do-	Per	
3	Ball Pen , Red Ink, Techno Tip .6	-do-	Per	
4	Ball Pen, Black Ink, Techno Tip	-do-	Per	
5	Ball Pen, Green Ink, Techno Tip	-do-	Per	
6	Trimax Reynolds (T-MAX)	Trimax	Per	
7	Trimax Refill, Blue Ink	-do-	Per	
8	LINC, Executive Ball Pen	Linc	Per	
9	LINC, Executive Ball pen refill	-do-	Per	
10	Parker Ruler Ball Pen	Parker	Per	
11	Refill for Parker Rullor Ball Pen	-do-	Per	
12	Parker Pen, blue ink	-do-	Per	
13	Parker pen Refill, blue ink	-do-	Per	
14	White Board Marker Pen	Camlin	Per	
15	OHP Marker Pen	-do-	Per	
16	Drawing Pen, Luxor	Luxor	Per	
17	High Lighter Pen	Faber Cas	Per	
18	A-4 size Xerox Paper	J.K.	Per pkt	
19	A-4 size Xerox Paper	HP	Per pkt	
20	A-4 size Colour Paper, 500 sheet	Dismat	Per pkt	
21	Exe. Bond, A-4 size, Camel	Royal	Per pkt	
22	Exe. Bond, A-4 size, coral pink	-do-	Per pkt	
23	Exe. Bond, A-4 size, meadow gr	-do-	Per pkt	
24	Exe. Bond, A-4 size, Ocean blue	-do-	Per pkt	
25	Exe. Bond, A-4 size, Aqua blue	-do-	Per pkt	
26	Exe. Bond, A-4 size, Corona crea	-do-	Per pkt	
27	Drawing sheet	Century	Per shet	
28	Plastic Cover one side Transparent	Plastic	Per	
29	Lace file	Neelgagan	Per	
30	Lace file	Jyoti	Per	
31	File Lace	Bundle	Per	
32	Cover File	Neelgagan	Per	
33	Spring file	Neelgagan	Per	
34	Ring File	Neelgagan	Per	
35	Paper Box File	Ambassador	Per	
36	Board file	Plastic	Per	
37	Waste Paper Bucket	Plastic	Per	
38	Steno Note Book	Capital	Per	
39	Wooden Pencil	Camlin	Per pkt	

40	Register no. 6			
41	Register Book , No. 8	Amar	Per	
42	Register Book, Binding, No. 10	Amar	Per	
43	Paper Weight		Per	
44	Alpin	Kores	Per bx	
45	Notice Board Ball Pin, Artman	Kores	Per bx	
46	Jems Clip, Plastic	Kores	Per pkt	
47	Jems Clip, Steel	Kores	Per pkt	
48	Sharpener	Nataraj	Per	
49	Scale plastic	Imperial	Per	
50	Paper Tray		Per	
51	Room Freshener	Rajanigan	Per	
52	Duster, Magnetic		Per pc	
53	Duster for White Board	B. qlty	Per pc	
54	Gum Tube, 100 ml (150 ML)		Per pc	
55	Gum Bottle, 700 ml		Per pc	
56	Glue Stick	Kores	Per pc	
57	Eraze-Ex, Correcting Fluid	Kores	Per pc	
58	Erazer/Rubber dustless	Nataraj	Per pc	
59	Scissor, Medium Size,	Corporati	Per pc	
60	Cello Tape, 2 inch, Grey Colour	Wonder	Per pc	
61	Cello Tape, 2 inch white colour	-do-	Per	
62	Cello Tape, 1 inch Grey colour	-do-	Per	
63	Cello Tape, 1 inch white colour	-do-	Per	
64	Good night mate	good	Per	
65	Good night mate machine	-do-	Per pkt	
66	Good night refill, 45 nights liquid	-do-	Per	
67	Good night machine	-do-	Per	
68	Post it pad, 1x2 inch size		Per	
69	Post it pad 2x2 size		Per	
70	Post it pad 3x4 inch size		Per	
71	Post it pad 4x5 in size		Per pc	
72	Pencil Battery	Eveready	Per pc	
73	Battery medium size	-do-	Per pc	
74	Battery for torch light	-do-	Per pc	
75	Battery Dura cell, 9 volt		Per pc	
76	Battery power cell, 9 volt	Eveready	Per pc	
77	Battery for Remote		Per pc	
78	Luthim Battery, 3 volt		Per pc	
79	Computer Key board Battery		Per pc	
80	Stamp pad, 157 x 96 mm	Camel	Per pc	
81	Stamp pad ink	-do-	Per pc	
82	Neptholine ball		Per pkt	
83	Calculator, 8 digits (10 Digits)	Casio	Per pc	
84	Calculator. 12 digits scientific	Casio	Per pc	
85	Odonil		Per pkt	

86	Clean Angel		Per	
87	Dettol liquid soap 200 ml	Dettol	Per pkt	
88	Room Freshener	Rajanigandh	Per	
89	Room Freshener	Odonil	-do-	
90.	Room Freshener	Lemon	Per pc	
91	Hit for mosquito (400ml)		Per pc	
92	Baygon spray		Per pc	
93	Staple machine, no. 10	Kangaro	Per pc	
94	Staple machine HD -45	-do-	Per pc	
95	Staple machine, big size	-do-	Per pc	
96	Staple pin, no. 10	-do-	Per pkt	
97	Staple pin for HD-45	-do-	Per pkt	
98	Staple pin for big size	-do-	Per pkt	
99	Punch machine no. 280	-do-	Per pc	
100	Punch machine no. 480	-do-	Per pc	
101	Punch machine no. 548	-do-	-do-	
102.	Pen stand		-do-	
103.	Phenol bottle, 500 ml		Per pc	
104	Colin bottle		Per pc	
105	Photo Glossy art paper, 20 sheet	eddy	Per pkt	
106	Photo glossy art paper, 50 sheet	-do-	Per pkt	
107	Photo glossy art paper, 20 sheet	Dismat	Per pkt	
108	Photo glossy art paper, 50 sheet	-do-	Per pkt	
109	Stamp Pad Ink		Per pc	
110	Rubber band, big size, double		Per pkt	
111	Car shampoo		Per pc	
112	Vim powder		Per pkt	
113	Paper clip, medium size	plastic	Per pc	
114	Paper clip, big sig size	Steel	-do-	
115.	Bleaching powder		Per pkt	
116	Sealing wax		Per pkt	
117	Paper cutter, medium size		Per pc	
118	Niddle big size		Per pc	
119	Markin cloth, dustless		Per mtr	
120	Nylon packing thread		Per pc	
121	Rechargeable longhorn	Bajaj	Per pc	
122	Domex		Per pc	
123	Lizol (500 ML)		Per pc	
124	Name plate cover		Per pc	
125	Alam/ fitkari		Per kg	
126	Cloth envelop, 16 x 12 size		Per pc	
127	Lamination envelop, 16 x 12 size		Per pc	
128	Bottle opener		Per pc	
129	Candle medium size		Per pkt	
130	Marble paper		Per pc	
131	Sutley		Per kg	

132	Napkin paper box		Per box	
133	All out machine		Per pc	
134	All out refill, 45 nights		Per pc	
135	CD holder album type		Per pc	
136	Visiting card holder		Per pc	
137	Solo for CD	Plastic	Per pc	
138	Solo for CD	paper	Per pc	
139	CD-R 80/700MB/52x	Moserbea	Per pc	
140	DVD-R,	Sony	Per pc	
141	Thermocol paper		Per pc	
142	Torch light, 3 Battery	Steel	Per pc	
143	Torch light, 3 battery	plastic	Per pc	
144	Mop, victor	victor	Per pc	
145	Calling bell, cordless	Rodex	Per pc	
146	Gang bell, cordless	Rodex	Per pc	
147	Drawing sheet		Per pc	

Terms and Conditions

- 1) The quotations should be dropped at Indian Institute of Bank Management, Khanapara, Guwahati – 781 022 on or before 30th November 2018.
- 2) The rates quoted by the firm /Agency should be inclusive of all taxes and excise duty. The successful firm/Establishment shall arrange for supply of all kinds of items/reports to be delivered at IIBM Campus, Khanapara, Guwahati – 781 022.
- 3) No quotation shall be accepted beyond the specified date.
- 4) The items must be supplied as per specification, brand, quality specified by us. There shall be no compromise with the brand / quality and stipulated date of supply.
- 5) In case you need any clarifications regarding the above, etc. you may contact Mr. Basudev Das, AAO at aa0@iibm.ac.in or 8638880473