



## INDIAN INSTITUTE OF BANK MANAGEMENT

*“A Centre of Excellence in the Service of Banks, FIs and their Customers”*  
(An Institute sponsored by RBI, NABARD and five PSU Banks)



### **EXECUTIVE DEVELOPMENT PROGRAMME FOR LADY OFFICERS OF BANKS & FIs** (December 04-08, 2017)

**Programme Director:**  
Shri Debabrata Sarma  
Faculty Member

**Office Address :**  
Jawahar Nagar, Khanapara, Guwahati – 781022, Assam  
Tel : 91-361-2363155, 2363156, 2363157, 2363106  
Fax : 91-361-2363102 / 2363103  
E-mail : iibm.ghy@gmail.com  
Website : www.iibm.ac.in

*“Company cultures are like country cultures. Never try to change one. Try, instead, to work with what you have got.”*

- Peter F. Drucker

### *WHY THIS PROGRAMME & WHAT FOR?*

This management development programme is being proposed as a platform to bring together lady executives of various banks and FIs across the country to enable exchange of experiences, perception on work related issues, etc. apart from dissemination of information on managerial themes. IIBM has been conducting exclusive training programmes for lady executives which till date have been very well received. The proposed programme is a continuation of efforts in this regard. According to a session on gender and leadership at a recent Wharton Executive Education Programme, employees’ general notions about the effectiveness of male and female managers can be as important as their actual leadership abilities or business results.

This programme will attempt at providing a conceptual clarity on the managerial/executive position, in an organisation in terms of the multiple roles that need to be played, impact of one’s attitude & perception on performance, need for collaborative behaviour and the multiple skills (both hard and soft) required thereof. Essential focus throughout will be on the influencing factors and determinants of an individual’s personal effectiveness to serve the broader purpose of group effectiveness.

### *PROGRAMME TAKE-AWAYS :*

- Intricacies of the managerial role
- Soft skills for managerial effectiveness
- Understanding oneself & developing the inner self
- Managing work-life balance
- Emotional Intelligence
- Time Management
- Ego states & interpersonal relationships, etc.

### *PEDAGOGY:*

The programme is based on highly interactive methodology mainly involving games, exercises and group work. There will also be few lecture sessions for the guidance of participants.

### *FOR WHOM ?*

The programme is meant for the Lady Officers in junior and middle management cadres of RBI, NABARD, Commercial Banks, RRBs, Co-operative Banks & Financial Institutions.

### *WHEN ?*

The programme will commence **at 09.30 a.m. on December 04, 2017** and will conclude by 04.30 p.m. on December 08, 2017. *We provide hostel accommodation on a twin sharing basis.*

### *WHERE :*

IIBM campus (Near Kendriya Vidyalaya, Khanapara), Jawahar Nagar, Guwahati – 781022. For details regarding location of IIBM please visit our website. The contact number of some Radio taxi services are My Taxi : 03612228888, Green Cab : 03617151515, OLA and UBER Taxi services are also available.

### *REGISTRATION:*

Participants should be nominated by his/her organization on or before December 01, 2017 through E-mail : [iibm.ghy@gmail.com](mailto:iibm.ghy@gmail.com) or Fax-(+91)-361-2363103, 2363102. Nominations are accepted on first come first served basis.

### ***FEE :***

The all-inclusive fee for the programme is as below:

	<b>Fee</b>	<b>GST 18%</b>	<b>Total</b>
Commercial Banks and Financial Institutions	₹ 17,500/-	₹ 3,150/-	₹ 20,650/-
Sponsor Banks of IIBM viz. RBI, NABARD, SBI, United Bank of India, UCO Bank, Central Bank of India, Allahabad Bank, Punjab National Bank & IDBI Bank Ltd.	₹ 16,000/-	₹ 2,880/-	₹ 18,880/-
Cooperative Banks & RRBs	₹ 12,500/-	₹ 2,250/-	₹ 14,750/-

**“Payment of fees for all employees of RBI shall be borne by RBI Guwahati. A copy of nomination letter may be sent to RBI Guwahati for facilitating payments on time.”**

Generally payment of participation fees is to be made in advance through National Electronic Fund Transfer (NEFT) on or before the due date for submission of nomination. In exceptional cases a Demand Draft/Pay Order drawn in favour of Indian Institute of Bank Management payable at Guwahati may be forwarded along with hard copy of nominations. It may kindly be ensured that the officers being deputed for training carries details of remittance of programme fees.

a. Details of our Bank Account are as follows:

Beneficiary Name	INDIAN INSTITUTE OF BANK MANAGEMENT
Bank A/c No.	10821418158
A/c Type	S B A/c
MICR Code	781002037
IFS Code	SBIN0010669
Name of the Branch	IIBM Branch
Name of the Bank	STATE BANK OF INDIA

b. While remitting programme participation fee kindly advise us the following particulars.

Title of Programme including Commence-ment Date	Name of the Participant/s	Name of Bank/ Organisation	Amt. of Fee	EFT/ NEFT No.	EFT/ NEFT Date

\*\*\*\*\*